Dear Prospective Student:

Thank you for your interest in the Paramedic Program at Coastal Alabama Community College. Enclosed you will find information to assist you with the application process. Read the entire packet carefully as an application that does not meet all of the requirements is rendered incomplete and will not be considered for admittance. Use this information packet as your guide for successful entry into the program.

The Paramedic Program students attend class on the Gulf Shores Campus. The required number of hours per week varies with each course. This program is a daytime course with set meeting times. Course days are scheduled around a rotating shift schedule. It is advisable to complete all general education course requirements prior to the start of paramedic courses. Reliable transportation, a flexible schedule, and willingness to commute to several area hospitals are required.

You may call the EMS Department at (251) 968-3104, if you have further questions. We are pleased that you have chosen Coastal Alabama Community College’s paramedic program to prepare you for a career in the Emergency Medical Services profession.

Entrance into the program will require and be dependent upon a physical health examination, criminal background check, immunization and vaccination records and drug screen.

Sincerely,

Vincent Parker, M.S., NRP
Program Director – EMT & Paramedic Education
3301 Gulf Shores Parkway
Gulf Shores, Alabama 36542
Office (251) 968-3104
vparker@faulknerstate.edu
COASTAL ALABAMA COMMUNITY COLLEGE
PARAMEDIC INFORMATION
Revised January 2017
COASTAL ALABAMA PARAMEDIC PROGRAM APPLICATION

I. PERSONAL DATA

Date: ________________

Last Name: ___________________ First: ___________________ MI: ___ Maiden: _____________

COASTAL ALABAMA COMMUNITY COLLEGE Student Number: ___________________

Mailing Address: _________________________________________________________________

City: _____________________ State: ___ Zip Code: ___________ Telephone: (___)______________

E-mail address: _________________________________________________________________

Emergency Contact: _____________________________________ Telephone: (___)______________

II. EDUCATION

High School Graduation Year: _______ High School Name: ____________________________________

GED (if applicable): ___________________________ Date Completed: ________________

Are you currently taking college courses? Yes ___ No ___ If yes, what college: _______________________

List all colleges attended and the year(s) attended. (Add separate page as necessary)

<table>
<thead>
<tr>
<th>Name of College (DO NOT ABBREVIATE)</th>
<th>Year(s) attended</th>
<th>Degree (if completed)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

HAVE YOU PREVIOUSLY BEEN ADMITTED TO A PARAMEDIC PROGRAM?
YES _____ NO _____

If YES, a letter from that program Dean/Director must be sent to the COASTAL ALABAMA COMMUNITY COLLEGE EMS Department indicating you have not been dismissed for disciplinary or unsafe practice. List the college(s), dates attended, and reason for withdrawal. Please see reinstatement policy for further information.

____________________________________________________________________________________
____________________________________________________________________________________

III. EMPLOYMENT

Are You Currently Employed? Yes _____ No _____ Place of Employment: _________________________
I understand that completion of this application is a component of the student profile and does not in itself grant admission to the program. I understand a new application must be submitted if I am not selected and wish to reapply. I certify that the information given in this application is true and correct. I understand that providing false information may be deemed sufficient reason to dismiss the student and/or to refuse admission. All application materials become the property of Coastal Alabama Community College. It is the sole responsibility of the applicant to ensure that Coastal Alabama and Coastal Alabama’s EMS Department have received all of the requested documentation. All information must be submitted by the appropriate deadline or the application will be considered incomplete. It is recommended that applicants check with the Admissions Office, at (251) 580-2111, to confirm that their College application and transcripts are on file and up to date.

___________________________________  __________________________________
Applicant’s Signature                          Date

Please mail, or hand deliver, this application to: Coastal Alabama Community College EMS Department at 3301 Gulf Shores Parkway, Gulf Shores, Alabama 36542.
MINIMUM ADMISSION STANDARDS INCLUDE:

__1. Unconditional admission to the college *SEPARATE APPLICATION.* Application can be found online or at any campus administration office. (Application must be updated, if student did not attend Coastal Alabama last semester). Original transcripts from ALL colleges and high school attended must be in the Admissions Office (transcript must be sent by the institution’s registrar directly to Coastal Alabama’s Registrar).

__2. Submission of completed paramedic application to the EMS Department.

__3. Minimum of 2.0 GPA on a 4.0 scale in all previous EMS coursework.

__4. Good standing with Coastal Alabama (minimum cumulative 2.0 GPA).

__5. Meeting the Alabama Community College System Essential Functions for paramedic.

__6. Submission of copy of current NREMT or Alabama State EMT License.

__7. Completion of the following prerequisite courses with a grade of “C” or better:
*See advisor about prerequisite courses*

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 101</td>
<td>English Composition I</td>
</tr>
<tr>
<td>MTH 100</td>
<td>Intermediate College Algebra (or higher level Math)</td>
</tr>
<tr>
<td>BIO 201</td>
<td>Anatomy &amp; Physiology I</td>
</tr>
</tbody>
</table>
## Associate in Applied Science Degree

<table>
<thead>
<tr>
<th>Prerequisite Courses</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MTH 100 Intermediate College Algebra or Higher Level Math</td>
<td>3</td>
</tr>
<tr>
<td>BIO 201 Human Anatomy and Physiology I</td>
<td>4</td>
</tr>
<tr>
<td>ENG 101 English Composition</td>
<td>3</td>
</tr>
<tr>
<td><strong>TOTAL HOURS</strong></td>
<td><strong>10</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>General Education Courses</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPH 107 Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>ART 100/ MUS 101 Elective – Art or Music Appreciation</td>
<td>3</td>
</tr>
<tr>
<td>BIO 202 Anatomy and Physiology II</td>
<td>4</td>
</tr>
<tr>
<td>PSY 200 General Psychology</td>
<td>3</td>
</tr>
<tr>
<td><strong>TOTAL HOURS</strong></td>
<td><strong>13</strong></td>
</tr>
</tbody>
</table>

*General education courses are preferred to be completed prior to entry into the paramedic program. However, courses may be taken during the paramedic core curriculum and MUST BE COMPLETED prior to testing for National Registry. Please consult with an EMS program advisor prior to application or entry into the program.*

<table>
<thead>
<tr>
<th>Pre-professional Courses</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMS 118 Emergency Medical Technician</td>
<td>9</td>
</tr>
<tr>
<td>EMS 119 Emergency Medical Technician Clinical</td>
<td>1</td>
</tr>
<tr>
<td>EMS 155 Advanced Emergency Medical Technician</td>
<td>7</td>
</tr>
<tr>
<td>EMS 156 Advanced Emergency Medical Technician Clinical</td>
<td>2</td>
</tr>
<tr>
<td><strong>TOTAL HOURS</strong></td>
<td><strong>19</strong></td>
</tr>
</tbody>
</table>

### First Term: Spring Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMS 241 Paramedic Cardiology</td>
<td>3</td>
</tr>
<tr>
<td>EMS 242 Paramedic Patient Assessment</td>
<td>3</td>
</tr>
<tr>
<td>EMS 257 Paramedic Applied Pharmacology</td>
<td>2</td>
</tr>
<tr>
<td>EMS 245 Paramedic Medical Emergencies</td>
<td>3</td>
</tr>
<tr>
<td>EMS 244 Paramedic Clinical I</td>
<td>1</td>
</tr>
</tbody>
</table>

### Second Term: Summer Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMS 246 Paramedic Trauma Management</td>
<td>3</td>
</tr>
<tr>
<td>EMS 247 Paramedic Special Populations</td>
<td>2</td>
</tr>
<tr>
<td>EMS 248 Paramedic Clinical II</td>
<td>3</td>
</tr>
</tbody>
</table>

### Third Term: Fall Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMS 253 Paramedic Transition to the Workforce</td>
<td>2</td>
</tr>
<tr>
<td>EMS 254 Advanced Competencies for the Paramedic</td>
<td>2</td>
</tr>
<tr>
<td>EMS 255 Paramedic Field Internship</td>
<td>5</td>
</tr>
<tr>
<td>EMS 256 Paramedic Team Leader</td>
<td>1</td>
</tr>
</tbody>
</table>

### Program Totals:
- **Total Credit Hours:** 72 Credit Hours
- **General Education:** 25 Credit Hours
Students will complete the following clinical internships at the associated clinical sites.

<table>
<thead>
<tr>
<th>Internship</th>
<th>Sites</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergency Department Internships</td>
<td>South Baldwin Regional Medical Center, Foley&lt;br&gt;Thomas Hospital, Fairhope&lt;br&gt;North Baldwin Infirmary, Bay Minette</td>
<td>60 hours 5 – 12 hour shifts</td>
</tr>
<tr>
<td>Obstetrics and Pediatrics</td>
<td>South Baldwin Regional Medical Center, Foley&lt;br&gt;South Baldwin Children’s Center, Foley</td>
<td>48 hours 4 – 12 hour shifts</td>
</tr>
<tr>
<td>Cardiac Unit</td>
<td>South Baldwin Regional Medical Center, Foley</td>
<td>12 hours 1 – 12 hour shift</td>
</tr>
<tr>
<td>Respiratory Therapy</td>
<td>South Baldwin Regional Medical Center, Foley</td>
<td>12 hours 1 – 12 hour shift</td>
</tr>
<tr>
<td>Surgery</td>
<td>South Baldwin Regional Medical Center, Foley</td>
<td>12 hours 1 – 12 hour shift</td>
</tr>
<tr>
<td>Cardiac Rehab</td>
<td>South Baldwin Regional Medical Center, Foley</td>
<td>8 hours 1 – 8 hour shift</td>
</tr>
<tr>
<td>Capstone Field Internship</td>
<td>MedStar Emergency Medical Services, Baldwin Co.&lt;br&gt;Mobile County EMS, Mobile&lt;br&gt;Atmore Ambulance&lt;br&gt;Gulf Shores Fire Department&lt;br&gt;Daphne Fire Department&lt;br&gt;Orange Beach Fire Department&lt;br&gt;Lifeguard Emergency Medical Services</td>
<td>225 hours 12 or 24 hour shifts</td>
</tr>
<tr>
<td>ALS Skills Instruction</td>
<td>Coastal Alabama Community College, Gulf Shores</td>
<td>8 hours 2 – 4 hour shifts</td>
</tr>
</tbody>
</table>

**Total** 385 hours 160 – clinical 225 – field

**NOTES REGARDING OTHER ENROLLMENT REQUIREMENTS**

After acceptance to the Paramedic Program, students will be required to provide the following:

- Current History & Physical Evaluation Form, completed by a licensed physician, nurse practitioner, or physician’s assistant – (Form provided by EMS department)
- Current two-man professional CPR Certification – (Classes offered through EMS department)
- Documentation of current immunizations – (Form provided by EMS department)
- Proof of having medical insurance – (Student plan available for purchase)
- Drug screening and background check, completed within the current calendar year, as stipulated by the agencies which the Department of EMS contracts for clinical experiences.
- Ability to meet all Essential Functions of the Paramedic Program with or without reasonable accommodations. (Note: Any student requiring accommodations must meet with the Dean of Student Development.)
- Internet access to access the college website for daily assignments by computer
HIV or HEPATITIS B REPORTING POLICY
Public law #102-141, Section 633, and “The Alabama Infected Health Care Worker Management Act” require HIV or Hepatitis B infected healthcare workers to notify the State Health Officer within 30 days of the time the diagnosis is confirmed. Physicians caring for HIV or Hepatitis B infected healthcare workers are mandated to notify state health officials within 7 days of the diagnosis. All students are required to comply with this law.

PROGRESSION
Must maintain a 75% (C) or higher in all paramedic coursework, in order to progress in the program.

TRANSFER
- The student must meet all entry requirements for the program and Coastal Alabama Community College.
- The student must provide to the program verification of EMT training at any prior institution.
- The student must provide an official letter of good standing from the program director at the program from which the student is transferring.
- The student must have at least a 75% average in all prior EMT course work.

REINSTATEMENT POLICY
Students who have a withdrawal or failure in a paramedic course and are eligible to return to that course will be considered for reinstatement to the program. Students who desire reinstatement must apply for reinstatement to the program. A student must request reinstatement within one year from the term of non-progression to be eligible for reinstatement. Students dismissed from the program for disciplinary reasons and/or unsafe client care in the clinical area will not be allowed reinstatement to the paramedic program. Reinstatement to the program will be allowed only one time. Reinstatement is not guaranteed due to limitations in clinical space. All paramedic program admission standards must be met. A rubric is used to determine reinstatement when space is limited. The rubric consists of student attendance, behavior, lab/clinical performance, and GPA.

ESSENTIAL FUNCTIONS REQUIREMENTS
The essential functions delineated below are necessary for Paramedic program admission, progression and graduation and for the provision of safe and effective patient care. The essential functions include but are not limited to the ability to:

SENSORY AND PERCEPTION
Visual
- Observe and discern subtle changes in physical conditions and the environment
- Visualize different color spectrums and color changes
- Read fine print in varying levels of light
- Read for prolonged periods of time
- Read cursive writing
- Read at varying distances
- Read data/information displayed on monitors/equipment

Auditory
- Interpret monitoring devices
- Distinguish muffled sounds heard through a stethoscope
- Hear and discriminate high and low frequency sounds produced by the body and the environment
COASTAL ALABAMA COMMUNITY COLLEGE
PARAMEDIC INFORMATION
Revised January 2017

- Effectively hear to communicate with others

Tactile
- Discern tremors, vibrations, pulses, textures, temperature, shapes, size, location, and other physical characteristics

Olfactory
- Detect body odors and odors in the environment

COMMUNICATION/INTERPERSONAL RELATIONSHIPS
- Verbally and in writing, engage in a two-way communication and interact effectively with others from a variety of social, emotional, cultural and intellectual backgrounds
- Work effectively in groups
- Work effectively independently
- Discern and interpret nonverbal communication
- Express one’s ideas and feelings clearly
- Communicate with others accurately in a timely manner
- Obtain communications from a computer

COGNITIVE/CRITICAL THINKING
- Effectively read, write, and comprehend the English language
- Consistently and dependably engage in the process of critical thinking in order to formulate and implement safe and ethical nursing decisions in a variety of health care settings
- Demonstrate satisfactory performance on written examinations, including mathematical computations without a calculator
- Satisfactorily achieve the program objectives

MOTOR FUNCTION
- Handle small delicate equipment/objects without extraneous movement, contamination or destruction
- Move, position, turn, transfer, assist with lifting, or lift and carry clients without injury to clients, self, or others
- Maintain balance from any position
- Stand on both legs
- Coordinate hand/eye movements
- Push/pull heavy objects without injury to client, self, or others
- Stand, bend, walk and/or sit for up to 24 hours in a prehospital setting, performing physical activities requiring energy without jeopardizing the safety of the client, self, or others
- Walk without a cane, walker, or crutches
- Function with hands free for prehospital care and transporting items
- Transport self and client without the use of electrical devices
- Flex, abduct, and rotate all joints freely
- Respond rapidly to emergency situations
- Maneuver in small areas
- Perform daily care functions for the client
- Coordinate fine and gross motor hand movements to provide safe effective prehospital care
- Calibrate/use equipment
- Execute movement required to provide prehospital care in all health care settings
- Perform CPR and physical assessment
- Operate a computer
PROFESSIONAL BEHAVIOR

- Convey caring, respect, sensitivity, tact, compassion, empathy, tolerance, and a healthy attitude toward others
- Demonstrate a mentally health attitude that is age appropriate in relationship to the client
- Handle multiple tasks concurrently
- Perform safe, effective prehospital care for clients in a caring context
- Understand and follow the policies and procedures of the college and clinical agencies
- Understand the consequences of violating the student code of conduct
- Understand that posing a direct threat to others is unacceptable and subjects one to discipline
- Meet qualifications for licensure by examination as stipulated by the Alabama Department of Public Health EMS & Trauma
- Not to pose a threat to self or others
- Function effectively in situations of uncertainty and stress inherent in providing prehospital care
- Adapt to changing environments and situations
- Remain free of chemical dependency
- Report promptly to internships and remain for up to 24 hours
- Provide prehospital care in an appropriate time frame
- Accepts responsibility, accountability, and ownership of one’s actions
- Seek supervision/consultation in a timely manner
- Examine and modify one’s own behavior when it interferes with prehospital care or learning

I have reviewed the Essential Functions for this program and I certify that to the best of my knowledge I have the ability to perform these functions with or without reasonable accommodations.

_________________________________________________________________________________

Student Signature                                    Date

_________________________________________________________________________________

Printed Name

REASONABLE ACCOMMODATIONS

Upon admission, an individual who discloses a disability can request reasonable accommodations. In order to be admitted one must be able to perform all of the essential functions with or without reasonable accommodations. If an individual's health changes during the program of learning, so that the essential functions cannot be met with or without reasonable accommodations, the student will be withdrawn from the EMS program. The EMS faculty reserves the right at any time to require an additional medical examination at the student's expense in order to assist with the evaluation of the student's ability to perform the essential functions.

Requests for reasonable accommodations should be directed to: The Dean of Student Development, (251) 580-2180.