

## V4 Independent: Custom Verification

# 2017–2018 Verification Worksheet

## Coastal Alabama Community College

**Independent student** is a student who for the 2017–2018 year meets any of the following criteria from HEA Sec. 480 (d):

- was born before January 1, 1994
- is married as of the date he applies
- will be a graduate or professional student at the start of the award year
- is currently serving on active duty for purposes other than training
- is a veteran of the U.S. Armed Forces
- has dependents other than a spouse
- was an orphan, foster child, or ward/ dependent of the court at any time since the age of 13
- is an emancipated minor or in legal guardianship or was when he reached the age of majority in his state
- was determined at any time since July 1, 2013, to be an unaccompanied youth who was homeless or self-supporting and at risk of being homeless.

**If you do not meet any of the above conditions do not use this form and call the Financial Aid office**

### A. Student's Information

\_\_\_\_\_  
 Student's Last Name          Student's First Name          Student's M.I.

\_\_\_\_\_  
 Student ID Number

\_\_\_\_\_  
 Student's Street Address (include apt. no.)

\_\_\_\_\_  
 Student's Date of Birth

\_\_\_\_\_  
 City                                  State                                  Zip Code

\_\_\_\_\_  
 Student's Campus Email Address

\_\_\_\_\_  
 Student's Home Phone Number (include area code)

\_\_\_\_\_  
 Campus Location Attending

**B. Family Information:** Answer all questions do not leave blank, as that will delay the processing of your verification.

List the people in your household, including:

- Yourself, and your spouse if you have one
- Your children, if you will provide more than half of their support from July 1, 2017 –June 30, 2018
- Other people, if they now live with you **and** you provide more than half of their support and will continue to provide more than half of their support from July 1, 2017 –June 30, 2018.
- Student's marital status:  Never Married  Divorced  Married  Separated

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
<i>Missy Jones (example)</i>	<i>18</i>	<i>Sister</i>	<i>Central University</i>	<i>Yes</i>
		<i>Self</i>		

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### C. High School Completion Status

Provide one of the following documents to indicate the student's high school completion status when the student begins college in 2017–2018:

- A copy of the student's high school diploma.
- For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A state certificate or transcript received by a student after the student passed a State-authorized examination that the State recognizes as the equivalent of a high school diploma (GED test, HiSET, TASC, or other State-authorized examination).
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- For a student who was homeschooled in a state where state law requires the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a copy of that credential.
- For a student who was homeschooled in a state where state law does not require the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a transcript, or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

A student who is unable to obtain the documentation listed above must contact the financial aid office.

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### Identity and Statement of Educational Purpose (To Be Signed at the Institution)

The student must appear in person at \_\_\_\_\_ to  
(Name of Postsecondary Educational Institution)

verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

#### Statement of Educational Purpose

I certify that I \_\_\_\_\_ am the individual signing  
(Print Student's Name)

this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending \_\_\_\_\_ for 2017–2018.

(Name of Postsecondary Educational Institution)

\_\_\_\_\_  
(Student's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Student's ID Number)

**Date Identity received and statement signed** \_\_\_\_\_

**Financial Aid Official (print name and title)** \_\_\_\_\_

**Signature Financial Aid Official** \_\_\_\_\_

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### D. Certification and Signatures

#### Certification and Signature

Each person signing below certifies that all of the information reported is complete and correct.

**WARNING:** If you purposely give false or misleading information, you may be fined, sent to prison, or both.

\_\_\_\_\_  
Print Student's Name

\_\_\_\_\_  
Student's ID Number

\_\_\_\_\_  
Student's Signature (Required)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse's Signature (Optional)

\_\_\_\_\_  
Date

*Do not mail this worksheet to the U.S. Department of Education.  
Submit this worksheet to the financial aid administrator at your school  
You should make a copy of this worksheet for your records*

**Coastal Alabama Community College  
Financial Aid  
Central Processing Office  
1900 Highway 31 S  
Bay Minette, AL 36507  
Phone: 251-580-2151  
Fax: 251-580-2182  
Email: [financial\\_aid@coastalalabama.edu](mailto:financial_aid@coastalalabama.edu)**