

**Financial Aid Office**

**Direct Loan "Change" Request Sheet**

**COASTAL ALABAMA COMMUNITY COLLEGE**

Bay Minette/Fairhope/Gulf  
Shores District  
1900 Highway 31 S  
Bay Minette, AL 36507  
251-580-2151

Brewton/Atmore District  
PO Box 958  
Brewton, AL 36427  
251-809-1511

Monroeville/Thomasville/  
Gilbertown/Jackson District  
PO Box 2000  
Monroeville, AL 36461  
2800 South Alabama Ave  
Monroeville, AL 36460  
251-575-8256

**Directions:** Students must complete this form if they wish to increase a loan that has already been processed. If you are applying for a loan for the first time, then you will not complete this form; instead you must complete the Direct Loan Request Sheet. *Please complete and return to the Office of Financial Aid*

Name: (PRINT) Last \_\_\_\_\_ First \_\_\_\_\_ M \_\_\_\_\_

Student ID Number (not Social Security number) \_\_\_\_\_

Street/P.O. Box \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ Home Phone: (      ) \_\_\_\_\_

Are you a dorm student (Yes\_\_\_) (No\_\_\_) If so what is room number: \_\_\_\_\_ Anticipated Graduation Date \_\_\_\_\_

Year in college (check one): The highest level loan allowed is a second year level at community colleges. Accepted transfer in credits count towards federal financial aid eligibility.

- \_\_\_ First Year Never Attended (zero credits earned (completed successfully))
- \_\_\_ First Year Attended Before (credits greater than 1 and less than 32 earned and completed successfully)
- \_\_\_ Second Year (to be a second year you have had to earn and completed successfully 32 credits or greater)

**I am completing this form because I am: (please check one; incomplete forms will not be processed)**

- \_\_\_ requesting an increase of the current loan
- \_\_\_ requesting additional subsidized or unsubsidized loans due to advancement to the next academic level
- \_\_\_ requesting additional unsubsidized eligibility due to Parent Plus Loan Denial

**The amounts written below should reflect the amount of the increase or decrease for the appropriate semester and loan type.**

Fall: Subsidized: \$ \_\_\_\_\_ Unsubsidized: \$ \_\_\_\_\_

Spring: Subsidized: \$ \_\_\_\_\_ Unsubsidized: \$ \_\_\_\_\_

Summer: Subsidized: \$ \_\_\_\_\_ Unsubsidized: \$ \_\_\_\_\_

Total: Subsidized: \$ \_\_\_\_\_ Total: Unsubsidized: \$ \_\_\_\_\_

**Note: the totals should equal the total of each semester for each type of loan requested.**

**I have the right to cancel or reduce the loan amount at any time by COMPLETING A Right to Cancel Loan form located on [http://www.coastalalabama.edu/financial\\_aid/forms/](http://www.coastalalabama.edu/financial_aid/forms/).**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<b>OFFICE USE ONLY:</b>		
<input type="checkbox"/> FTB	•	<input type="checkbox"/> MPN
	•	<input type="checkbox"/> EC